

Treasurer

Cub Scout Pack 49

Denison, Iowa



Qualifications:

If residing in this country but not a citizen of the United States, agrees to abide by the Scout Oath and Law, to respect and obey the laws of the United States of America, and to subscribe to the BSA statement of religious principle. Is at least 21 years of age, is of good moral character, and is interested in working with and for boys. Should be able to delegate responsibilities and set a good example through behavior and attitude. Should believe in the values and purposes of Cub Scouting. Selected and appointed by the pack committee with the approval of the chartered organization, and registered as an adult leader of the BSA.

Responsibilities:

- Help the pack committee and Cubmaster establish a sound financial program and goals for the pack with a pack budget plan.
- Open or maintain a bank account in the pack's name and arrange for all transactions to be signed by any two of the Cubmaster, pack committee chair, secretary, or treasurer.
- Approve all budget expenditures. Check all disbursements against budget allowances, and pay bills by check. The pack committee chair should approve bills before payment.
- Collect dues from den leaders at the pack leaders' meeting, preferably 'in sealed den dues envelopes. Open envelopes in the presence of den leaders. Give receipts for these funds, and deposit the money in the bank account.
- Keep up-to-date financial records. Enter all income and expenditures under the proper budget item in the finance section of the Pack Record Book or other accounting program. Credit each Cub Scout with payment of dues. From time to time, compare the records with those of the den leaders to make sure they agree. Give leadership in developing a coordinated record-keeping system in the pack.
- Be responsible for thrift training within the pack. Encourage each den leader to explain the pack financial plan to each boy and his family so that boys will accept responsibility for paying dues and family members will be alert to opportunities for boys to earn dues money and develop habits of thrift.
- On the request of den leaders, sympathetically counsel with a boy who does not pay dues, determine the reason, and encourage regular payment. If the boy is unable to pay, work out a plan with the Cubmaster and pack committee so that the boy can earn dues.
- Prepare a balance sheet, and income statement to be presented at each monthly pack leaders' meeting. Prepare a report to the chartered organization as often as desirable on the financial condition of the pack.
- Provide petty cash needed by leaders. Keep a record of expenditures.
- Provide leadership and assistance in conducting council-approved pack money-earning projects.

Training:

- Youth Protection Training every 2 years (available on-line)
- Pack Committee Fast Start (available on-line)
- Committee Member Specific Training
- University of Scouting (not necessary, but nice to go to)

Reports to:

- Cubmaster
- Pack Committee Chair