

Scout Unit # \_\_\_\_\_ District \_\_\_\_\_ From: \_\_\_\_\_ Time: \_\_\_\_\_  
Name: \_\_\_\_\_ To: \_\_\_\_\_ Time: \_\_\_\_\_  
Organization: \_\_\_\_\_ Type of Event: \_\_\_\_\_  
Address: \_\_\_\_\_ Group Leader: \_\_\_\_\_  
Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone (H): \_\_\_\_\_ (B) \_\_\_\_\_  
No. of Youth \_\_\_\_\_ No of Adults \_\_\_\_\_ E-mail: \_\_\_\_\_

Group Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- ❖ The Durham Scout Center Office is open Monday-Friday from 8 a.m. to 5 p.m. There is no access to the building other than the normal business hours.
- ❖ A separate deposit of \$25 is required at the time of check-in when renting MAC facilities. At that time, you will receive a trash bag, a key to the fire-ring and a key to the latrine. If no damage occurs and the keys and lighter are returned the next business day, your deposit check will be returned. This deposit is a separate check which is due at the time the keys and lighter are pick-up from the Durham Scout Center Office.
- ❖ For Scout units, a Tour Permit is required at the time of reservation and should be filled out and turned in to Scouter Services 14 days prior to the activity.
- ❖ Due to the large number of requests, please make your reservations early. Reservations are on a paid, first come, first serve basis only. No reservations will be made without payment.
- ❖ The Mid-America Council reserves the right to assign facilities based on need.
- ❖ There is no camping available at the Outdoor Learning Center.

### AVAILABLE SERVICES:

FIRE PIT: Key required for use.

1. **NO COOKING ALLOWED IN FIRE PIT.**
2. Group Leader must be trained for Fire Pit use.

MEAL SERVICE: Barbeque grill available for cooking food.

CLEAN UP: Clean up is responsibility of reserving party.

LATRINE: Key required for use during rental.

### FEES:

Scout Units, District and Council

\_\_\_\_\_ \$20.00/ 1-4 hours

\_\_\_\_\_ \$40.00/4 hours or more

Other (Non Scout Units)

\_\_\_\_\_ \$30.00/ 1-4 hours

\_\_\_\_\_ \$60.00/4 hours or more

### THE UNIT/ORGANIZATION AGREES THAT:

1. **RESERVATIONS:**
  - A. Accepted on a first come, first serve basis
  - B. All reservations must be in writing
  - C. All reservations must be prepaid
  - D. All reservations must be made 14 days in advance
2. **CANCELLATIONS:**
  - A. Fees are non-refundable
  - B. No shows forfeit all fees paid
  - C. Cancellations forfeit 50% of fees paid
  - D. No penalty for rescheduling if done at least 30 days in advance of scheduled date of use. Under 30 days notice requires a 25% service charge.
3. **LEADERSHIP**

At least 2 adults must accompany all youth groups and be in attendance at all times during their stay. One adult must be at least 21 years of age; the second must be at least 18 years of age. For Scout groups at least one adult must be registered and the other may be a parent.
4. **HEALTH AND ACCIDENT INSURANCE**

Health and accident insurance is a unit, organization, individual and parental responsibility and is not provided by the Mid-America Council.
5. **LIABILITY INSURANCE**

Non BSA groups must provide a certificate of liability insurance with policy limits of at least one million dollars, naming the Mid-America Council and the BSA as co-insured. Non-Scout groups must also sign a hold harmless agreement.
6. **RESTRICTED ACTIVITIES**

No alcohol, illegal drugs, firearms, fire works or pets are allowed on Scout Camp property. Snowmobiles, ATVs, motor cycles or horseback riding are not permitted. Individuals or groups in violation may be asked to leave camp without a refund of fee. Camping is not permitted. Fires of any kind are permitted only inside the fire ring or the grill.
7. **MOTORIZED VEHICLES**

All motorized vehicles must remain on asphalt surfaces. Parking is allowed only in designated areas and are subject to other restrictions due to season and activity.
8. **DAMAGES AND CLEAN UP**

The unit or organization is responsible for all clean up and damages. Repairs and necessary cleaning will be charged to the unit. Report all needed repairs to Scouter Services immediately.

Approved by Mid-America Council \_\_\_\_\_ Date \_\_\_\_\_ Amount \_\_\_\_\_